

## Coordinate and manage multiple craft trips as a senior guide on Grade III or above river environments

**Level** 5

**Credits** 7

**Purpose** This unit standard is intended for people who work or intend to work as Senior Guides on commercial trips on Grade III or above river environments.

People credited with this unit standard are able to demonstrate: knowledge of MNZ rules and safety guidelines, NZ River Guide training pathways and the national governing body, and their relationship to each other; a working knowledge of operating and hazard management systems and their importance to a company's safe operating plan (SOP); and effective trip management.

**Subfield** Outdoor Recreation

**Domain** Rafting

**Status** Proposed

**Status date** dd MMMM yyyy

**Date version published** dd MMMM yyyy

**Planned review date** 31 December 2015

**Entry information** NZRA Guide License holder

**Replacement information** This unit standard and unit standard *Unit F\_incident management* replaced unit standard 21285.

**Accreditation** Evaluation of documentation and visit by NZQA and industry.

**Standard setting body (SSB)** Skills Active Aotearoa Limited

**Accreditation and Moderation Action Plan (AMAP) reference** 0099

This AMAP can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

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### Special notes

- 1 All activities must comply with the policies, procedures and requirements of the operator involved and any relevant legislative and/or regulatory requirements which include but are not limited to: Department of Conservation *Environmental Care and*

*Water Care Code*, Health and Safety in Employment Act 1992, Injury Prevention, Rehabilitation, and Compensation Act 2001, Maritime Transport Act 1994, Maritime Rule Part 80, Maritime Rule Part 91 and their subsequent amendments, and relevant Maritime New Zealand safety guidelines.

- 2 All river guiding activities must be logged. Logged information must include but is not limited to – dates, river, section, duration, water level, grade, craft type, trip leader, participant and guide numbers, accidents and incidents. Log books can be obtained from New Zealand Rafting Association <http://www.nz-rafting.co.nz> .
- 3 Assessment of this unit standard may be undertaken in simulated conditions.
- 4 Behaviour during assessment demonstrates environmental care and consideration of other river users, consistent with the Environmental Care Code, and current industry practice.
- 5 Recommended resource – *Whitewater Safety and Rescue*, Franco Ferrero, 2nd Edition, Pesda Press 2006. <http://www.pesdapress.com>.
- 6 Definitions  
*Current industry practice* refers to practices propagated through industry national forums, newsletters, and assessments and which are generally accepted by experienced practitioners as safe and relevant. These will be consistent with any applicable regulatory requirements and/or manufacturer's recommendations. Applicable regulatory requirements and manufacturer's recommendations may be specified in performance criteria where required for particular emphasis.  
*MNZ* is Maritime New Zealand and is the governing body for NZ Rafting;  
*NZRA* is the New Zealand Rafting Association and is the national governing body;  
*Skills Active Aotearoa* is the Sport, Fitness, and Recreation Industry Training Organisation.  
*Organisational requirements* refer to policy and procedures of the outdoor activities organisation, and include compliance with any applicable legislation, standards, and codes.

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## Elements and performance criteria

### Element 1

Demonstrate knowledge of MNZ rules and safety guidelines, NZ River Guide training pathways and the national governing body, and their relationship to each other.

#### Performance criteria

- 1.1 The roles of MNZ, Skills Active Aotearoa, NZRA, and the rafting industry are described and their relationship to each other is explained.

### Element 2

Demonstrate a working knowledge of operating and hazard management systems and their importance to a company's safe operating plan (SOP).

**Performance criteria**

- 2.1 Working knowledge of the company's SOP is demonstrated in terms of the incident reporting procedures, risk management strategies and plan, and established emergency procedures.

**Element 3**

Coordinate and manage river trips.

**Performance criteria**

- 3.1 The skills, attitudes and manners of a professional senior guide are role modelled including caring for personal, company and client equipment.
- 3.2 Effective leadership skills are demonstrated when dealing with other guides in accordance with current industry practice.
- Range: delegation, empathy, supervision, information, communications.
- 3.3 The coordination of logistics is in accordance with current industry practice and organisational requirements.
- Range logistics – equipment required, time management on and off water, client screening, vehicle movements, guides.
- 3.4 On-river safety systems are managed in accordance with current industry practice and organisational requirements.
- 3.5 Management of problems with clients and guides in response to changing conditions is in accordance with current industry practice and organisational requirements, and demonstrates effective problem solving skills.
- Range: problems may include but are not limited to –clients unsuited for river trip requirements; drug or alcohol; language; complaints from clients; clients unwilling to continue trip; poorly prepared, sick or injured guides; rising rivers; drop in temperature; emergency camp.
- 3.6 Technical craft guiding skills that facilitate coordination and management of multiple craft on Grade III or above river/s are demonstrated in accordance with current industry practice.

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**Please note**

Providers must be accredited by NZQA, or an inter-institutional body with delegated authority for quality assurance, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be accredited by NZQA before they can register credits from assessment against unit standards.

Accredited providers and Industry Training Organisations assessing against unit standards must engage with the moderation system that applies to those standards.

Accreditation requirements and an outline of the moderation system that applies to this standard are outlined in the Accreditation and Moderation Action Plan (AMAP). The AMAP also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

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### **Comments on this unit standard**

Please contact Skills Active Aotearoa [info@skillsactive.org.nz](mailto:info@skillsactive.org.nz) if you wish to suggest changes to the content of this unit standard.