

Skills Active Card/Certificate



Active Careers through
On-Job Qualifications

Request Form

If you are overseas we can only send an e-certificate

To request a card or certificate, please fill in the following information and either post this form to: **Skills Active, PO Box 2183, Wellington**, email it to **info@skillsactive.org.nz**, or fax to: **(04) 385 7024**.

The cost for a replacement card or certificate (including courier within NZ) is **\$15.00 (incl GST)**.
If requesting multiple PLPC cards or certificates, please complete the table on page 2.

Please complete all requested information, as this will assist us to keep our records up-to-date.

Trainee Details

First names

Last name

Date of birth

Workplace

Physical address

Street

Suburb

City

Postcode

Contact Details

Home phone

Mobile

Personal email

Please provide at least one email address

Company email

Card/certificate Details

Type of certificate e-cert Paper copy

PLSA certificate	PLPC card	PLPC certificate	Raft card	NZQA certificate	Assessor certificate
------------------	-----------	------------------	-----------	------------------	----------------------

Qualification name

Payment Options

Invoice workplace

Trainee

Reason for replacement

Signature

Trainee Details

If you are ordering multiple cards or certificates, please complete this section.

First name	Last name	Gender	DOB	Card	Certificate
------------	-----------	--------	-----	------	-------------

Office use only

	Full name and DOB provided
	Address for card/certificate delivery provided
	Payment option selected

Notes:

--