

RCC Assessment for Active Assessor Training



Active Careers through On-Job Qualifications

Requirements for:

- Secondary School Teachers
- OR**
- Holders of unit standard 4098

Please submit:

- Copy of your teaching qualification or your NZQA Record of Achievement
- Completed copy of Attestation Form

Send to: Your Skills Active representative to be added to your assessor application form.

Attestation form – Active Assessor Training

This form is to be completed by a person who is, or has been, an employer or person in a position of responsibility, prepared to verify that the person named below has been observed successfully carrying out the functions described below, on at least three occasions.

I confirm that

(insert full name of person)

has been observed by me carrying out the following functions/behaviour in a workplace environment, on at least three occasions over the past 24 months.

- **Use standards to assess student/trainee performance**
- **Prepare students/trainees(s) for the assessment process**
- **Determine student/ trainee(s) readiness for assessment**
- **Review the preparation process**
- **Conduct assessment**
- **Prepare to verify student/trainee(s) evidence**
- **Verify student/trainee(s) evidence**
- **Review the verification process**
- **Complete assessment administration**
- **Review the assessment process**

Comments: *please comment on any particular strengths/skills observed*

Attestor name

Signature Date

Your workplace, role and title when the above observations took place

Phone number