

ASSESSOR SPECIFIC REQUIREMENTS

NZ Apprenticeship in Exercise Professional Level 4

ASSESSOR SPECIFIC REQUIREMENTS	
STEP 1: APPLICATION AND PROPOSED SCOPE	<ul style="list-style-type: none"> • Complete Skills Active Assessor Application Form • Two referees: <ul style="list-style-type: none"> ○ Workplace (if no workplace, then appropriate industry representative)
STEP 2: SELECTION	<p>CV/ Portfolio with evidence to meet the following:</p> <ul style="list-style-type: none"> • Hold New Zealand Certificate in Exercise Level 4, or a higher Exercise qualification from New Zealand AND • Hold the following Unit standard 31928 (see separate ASR) <p>OR</p> <ul style="list-style-type: none"> • Demonstrate equivalent knowledge and skills to the above (see table below). <p>PLUS</p> <ul style="list-style-type: none"> • Minimum of 3 years recent industry experience • Are currently a Skills Active Assessor for a level 3 or higher exercise qualification, with minimum of 1 year or more experience • Relevant professional development within last two years (may be indicated by being currently registered with REPs NZ and having completed at least one re-registration cycle)
STEP 3: TRAINING AND ASSESSMENT	<ul style="list-style-type: none"> • Complete Skills Active Assessor Workshop and Assessment - Gaining NZQA Unit Standard 30421 <p>OR</p> <ul style="list-style-type: none"> • Equivalent Knowledge and Skills, and attendance at a Skills Active Assessor Induction session
STEP 4: REGISTRATION AND CONFIRMATION OF SCOPE	<ul style="list-style-type: none"> • First assessments completed under the direction of an approved Senior Assessor Mentor (SAM) • Registration and scope confirmed
STEP 5: MODERATION	<ul style="list-style-type: none"> • Engage in Skills Active Moderation annually

**STEP 6:
MENTORING AND CURRENCY**

- Ongoing contact with Skills Active Learning Support Advisor (LSA)
- Complete Skills Active annual Moderation and Refresher Training
- Evidence of ongoing professional development
- Re-registration process every three years

DEMONSTRATION OF EQUIVALENT SKILLS AND KNOWLEDGE

Qualification	Equivalence
NZC Exercise Level 4	One of the following: <ul style="list-style-type: none">• Currently REPs registered at PTE or PTC, or higher OR <ul style="list-style-type: none">• National Certificate PT Business Skills Level 4