

ASSESSOR SPECIFIC REQUIREMENTS

NZC in Manaaki Marae – Level 3

ASSESSOR SPECIFIC REQUIREMENTS	
STEP 1: APPLICATION AND PROPOSED SCOPE	<ul style="list-style-type: none"> • Complete Skills Active Assessor Application Form • Two referees: <ul style="list-style-type: none"> ○ Workplace (if no workplace, then appropriate industry representative)
STEP 2: SELECTION	<p>CV/ Portfolio with evidence to meet the following:</p> <ul style="list-style-type: none"> • Hold a current New Zealand Certificate in Maanaki Marae – Level 3 • Have at least two years relevant experience <p>OR</p> <ul style="list-style-type: none"> • Skills and knowledge equivalent to those in NC or NZC in Hospitality (Basic Cookery) (Level 3) or copy of certificate • A minimum of 2 years full time (or part time equivalent) experience as a cook/chef covering the range of cookery skills required for NZQF level 2 on a Marae • Hold Food Safety unit standards 167 and 20666 <p>OR</p> <ul style="list-style-type: none"> • Hold a current National Certificate in Marae Catering (Level 2) • Have at least two years relevant experience <p>OR</p> <ul style="list-style-type: none"> • New Zealand Certificate in Manaaki Marae – Whāngai Tāngata (Kaupae 4) • Have at least two years relevant experience <p>AND</p> <ul style="list-style-type: none"> • Letter of endorsement/affirmation by their whanau and/or hapu that they have skills at the same level, preferably one level above the level at which they will be assessing • Endorsement could also be by a Kaumatua of a Marae where the applicant has taken on the role of ‘Ringa Wera’ and has catered successfully for a number of hui of varying sizes
STEP 3: TRAINING AND ASSESSMENT	<ul style="list-style-type: none"> • Complete Skills Active Assessor Workshop and Assessment - Gaining NZQA Unit Standard 30421 <p>OR</p> <ul style="list-style-type: none"> • Equivalent Knowledge and Skills, and attendance at a Skills Active Assessor Induction session

STEP 4: REGISTRATION AND CONFIRMATION OF SCOPE	<ul style="list-style-type: none"> • First assessments completed under the direction of an approved Senior Assessor Mentor (SAM) • Registration and scope confirmed
STEP 5: MODERATION	<ul style="list-style-type: none"> • Engage in Skills Active Moderation annually
STEP 6: MENTORING AND CURRENCY	<ul style="list-style-type: none"> • Ongoing contact with Skills Active Learning Support Advisor (LSA) • Complete Skills Active Moderation and Refresher Training • Evidence of ongoing professional development • Re-registration process every three years

Qualification to be assessed	Must hold the following qualification/s, or higher	Equivalent Qualification/s	Experience/Logged hours
New Zealand Certificate in Manaaki Marae – Level 3	New Zealand Certificate in Manaaki Marae – Level 3	New Zealand Certificate in Manaaki Marae – Whāngai Tāngata (Kaupae 4)	At least two years relevant experience, see step 2 above
		NC or NZ in Hospitality (Basic Cookery) (Level 3) Hold Food Safety unit standards 167 and 20666	At least two years relevant experience, see step 2 above