

ASSESSOR SPECIFIC REQUIREMENTS

NZC in Entertainment and Event Operations Level 3

ASSESSOR SPECIFIC REQUIREMENTS	
STEP 1: APPLICATION AND PROPOSED SCOPE	<ul style="list-style-type: none"> • Complete Skills Active Assessor Application Form • Two referees <ul style="list-style-type: none"> ○ Workplace/industry confirming the need for assessor in workplace/industry ○ Employer/manager OR senior peer/colleague who can attest to applicant's skills and knowledge
STEP 2: SELECTION	<p>CV/ Portfolio with evidence to meet the following:</p> <ul style="list-style-type: none"> • Hold the NZ Certificate in Entertainment and Event Operations (Level 3) and • Minimum of 3 years' experience in an entertainment and event operations supervisory role
STEP 3: TRAINING AND ASSESSMENT	<ul style="list-style-type: none"> • Complete Skills Active Assessor Workshop and Assessment - Gaining NZQA Unit Standard 30421 OR • Equivalent Knowledge and Skills, and attendance at a Skills Active Assessor Induction session
STEP 4: REGISTRATION AND CONFIRMATION OF SCOPE	<ul style="list-style-type: none"> • First assessments completed under the direction of an approved Senior Assessor Mentor (SAM) • Registration and scope confirmed
STEP 5: MODERATION	<ul style="list-style-type: none"> • Engage in Skills Active Moderation annually
STEP 6: MENTORING AND CURRENCY	<ul style="list-style-type: none"> • Ongoing contact with Skills Active Learning Support Advisor (LSA) • Complete Skills Active Moderation and Refresher Training • Evidence of ongoing professional development • Re-registration process every three years