

SAM Confirmation of Active Assessor Assessment

SAM to complete this form after they have assessed the Trainee Assessor and judged them Competent in all areas of the Active Assessor Assessment.

Please copy or scan this form and send to Skills Active within one week of the Trainee Assessor completing their assessment. Send this form (along with *Credit reporting form* if you are not using the assessor portal) to:

- assessors@skillsactive.org.nz, or
- Skills Active, PO Box 2183, Wellington 6140.

Trainee Assessor name	
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SAM Statement

I confirm that:

- I observed the assessments for unit standard(s) _____
 - All evidence provided by the Trainee Assessor is the work of the Trainee Assessor
- The Trainee Assessor:
- Used the Skills Active assessment resources/tasks to assess the Trainee(s)
 - Recorded the assessment results according to Skills Active requirements (credit reporting)
 - Based their judgements on information provided in the relevant Assessor Guide, and this evidence was valid, sufficient and consistent
 - Gave feedback to the Trainee that was timely, direct and identified both strengths and areas for improvement
 - Understands and can describe the post-assessment moderation process.

I recommend that this assessor has the following unit standards/qualification(s) in their initial scope:

Comments:

SAM information	
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Print full name	
Signature	
Date	
Office use only: Sited on/...../..... by:	